

**CARLISLE COUNTY JUDICIAL CENTER / COURTHOUSE
PROJECT DEVELOPMENT BOARD
REGULAR SESSION
MINUTES
DECEMBER 10, 2008**

The Carlisle County Project Development Board (CCPDB) met in regular session at the office of the County Judge/Executive located at 610 U. S. Highway 51 North in Bardwell, KY on December 10, 2008. The meeting was called to order by Greg Terry, Chair at 4:00 p.m.

Roll was called with the following members present:

Greg Terry, CJE
Burley Mathis, Magistrate
Tim Langford, Senior Circuit Judge
Keith Myers, District Judge
Kevin Hoskins, Circuit Clerk
Melanie Kelley, State Bar Association
Chuck Robertson, AOC
Bill Fraser, Citizen at Large
Vance Mitchell, AOC

Others in attendance and representing:

Brad Smith - AOC
Michael Hogancamp – County Attorney
Susan Bailey – Treasurer
Brandi Goode – Finance Officer
James E Pearson – Magistrate
Lloyd Presson - Magistrate
Chuck Trimble – Murphy & Graves Architects
Don Riley – Murphy & Graves Architects
Richard Mitchell – Codell CM
Chris Farmer – Geotech
Bobby Watkins - Geotech
Michael Toon – Carlisle Weekly
Theresa Owens – Secretary
Zane Teeters

A motion was made by Bill Fraser with second made by Kevin Hoskins to approve the minutes of the November 24th meeting. All members voting aye, motion carried.

Chuck Trimble of Murphy & Graves spoke to members about the geotechnical report that has been completed. All the borings were drilled and testing was completed and we can use shallow foundations. The type of soils that were

encountered was no surprise at all and with this information we can move forward with getting a grading package together in order to get it to bid. Geotech has 2 to 3 weeks worth of work to complete. What that means is that Bobby (of Geotech) has to complete the entire site grading package in order for us to know where all our grades are and things of that nature, design storm drainage systems for the site and set all those elevations. We then turn all that information over to Richard (Codell CM) and he will need 7 to 10 days to put together his specifications. Then we will release to bids probably mid January. If we could move the next PDB meeting to February 10th in order to accept bids, review those, make sure the contractors pulled together the bonds information the AOC reviews and then we would authorize them to start construction. Probably late February we would be giving the approval to start construction and the end of February or March 1st start moving dirt.

Richard Mitchell continued that in order to move forward, one of the first things we need to do is approve the building position. Overhead views were used for presentation. The building had been rotated per the Boards request less than one degree consisting of 9 feet from which the building was originally aimed. Another difference shown from Phase A was the road coming out on CR1300 which was in a low spot, has now been moved to follow the natural contour and high points which will be a savings of the amount of dirt to be moved. It would also keep people from using this road as a cut through.

Chuck Trimble explained approval needed on the site plan and when the building was rotated a little bit it set the building up and we were able to get radius walks up to the building. What we need tonight is to get approval of this rotation and the general layout of this. What we want the package to include is the storm drainage utilities; rock the driveways and rock the pad in order to be ready to pour the foundations when we get the drawings bid out. This would not include finish grade. This is what would be considered a mass earth package.

There was discussion of the number of parking spaces required by the Sheriff, Judges and AOC. Vance Mitchell added that for a building of this size 6 spaces would be adequate. You have to have them for each elected official in the building and you have to account for special judges that come in. Melanie Kelley asked Vance which elected officials was he referring to of which he replied Circuit Judge, District Judge and Clerk. These persons would be using the secured parking for entrance through this side of the building. The Sheriff would be using a separate entrance as well as other County officials. Michael Hogancamp questioned which entrance he would be using after hours when he is required to come in during the night to swear someone in on a criminal complaint or meet an officer.

Entry points are located at 9-1-1 and at the sally port for the Sheriff that can be used at that time by designated individuals. Kevin Hoskins used the example of the County Clerk waiting for a customer after hours and if they would be allowed entrance. Chuck Robertson stated he always understood it that you can get out but you can't get in. The bailiff would only stay after hours if court was going on. After that time no one could enter the building. This is for everybody's security. Circuit Judge Langford would be the one to authorize an official to allow someone to enter the building with him.

Tim Langford questioned the possibility of curving the approach road. Richard Mitchell explained this was a low area and by placing the road here they would not have to remove or bring in a cubic yard of dirt. This road could have a curve to it at an additional cost. Chuck suggested if this general plan is acceptable give Bobby a couple of days, we can email them down and see if that's acceptable or not. Richard added that the thing that has to be a constant is this entryway because of the contours and it being high, this all has to be cut down for the line of sight issue because once the sight is approved and Bobby gets this finalized it has to be sent in to the State Highway Department Transportation Division for their approval. That process can be rather lengthy. This is the reason for needing to get approved plans so that we can move forward. Tim Langford stressed the importance of having the entrance come in directly to the front of the building. The two things to be resolved are the turns and cost involved. Vance said he felt it best for the Board to decide if they wanted to pay the additional cost to have the entrance look that you want or to keep the entrance where it is more economically feasible and skew the building around. Melanie Kelley stated she did not want to come out of the Courthouse and look at the grain bins across hwy 62. Vance stressed the Board needed to be sure of their decision because once things move ahead there is no turning back.

Chuck met with the Clerk, PVA and the Sheriff for adjustments to specific areas. He talked with them concerning how the space is used and what is best for the public coming to the areas. Another area of concern was some different options for the roof and what the cost implications would be. Phase A being the original design consisted of what he would call a shingled roof on one portion of the building and a sloped roof with a modified roofing membrane that has more slope to the back of the building. Option A was estimated at a cost of \$364,873 for the roof. This roof would have a 20-25 year warranty. Option B consists of a shingled roof over the entire building with the exception of the sally port at a total cost of \$498,387, and does not include additional trusses or steel required. Option C consists of a shingled

roof over all the building except the back where the Sheriffs' office and sally port are at a cost of \$455,225. Tim Langford requested an illustration of every area of the building that would be flat. Keith Myers questioned if the only negative that we were discussing about this roof was the potential for a leak. Tim spoke concern of the view the building would present with this type roof because there would be 31 feet of flat roof to be seen and it wouldn't look good from the back. Keith asked where cuts would be made in order to cover the additional cost for a different roof and Richard answered that cuts would be made in the finishing.

Site options and cost will be done very quickly and the building elevation options (the roof) will be presented at the January meeting.

Tim Langford expressed disappointment in the time line and that we were going to be moving forward and we would soon be ready to move dirt. Tim stressed the importance of owing it to the people of Carlisle County to move forward as quickly as possible. There was lengthy discussion of the time line with Chuck reviewing the expected times for the different phases of the project. Once the bids are received and are in line and acceptable to all parties, then they could probably start work the last of February or beginning of March. Move date is 20 months set by AOC from the day of commencing construction on the building. Tim expressed that if they are talking 20 months from this summer, that is totally unacceptable. Vance said this project was being fast tracked and the people need to know the Board is working as expedient as possible. Chuck said he and Richard would put together a master schedule and it will show in detail what happens where and when.

The next meeting will be Tuesday the 16th at 4:00 held at the same location.

Kevin Hoskins made a motion to adjourn. Second was made by Tim Langford and motion passed by unanimous vote.

Meeting adjourned at 6:30 p.m...

Respectfully submitted this 11th day of December, 2008.

/s/ THERESA OWENS
Carlisle County Project Development Board